

Appendix B

Commonwealth of Virginia Database Index Reporting Form			
1. Public Body Name & Numeric Code: Department of the Treasury 152 Division of Unclaimed Property	4. Point of Contact: Karen Larsen		
2. Database Title: Unclaimed Property Information System	5. Phone Number: (804) 225-3202		
3. Database Acronym: UPS	6. Signature & Date: <i>Karen Larsen</i> 6/30/97		
7. Database Description and Contents: <i>(Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access).</i> <p>This database consists of reported owners of unclaimed property, reported property, and unclaimed property claims. The information supports the administration of §55-210 of the <i>Code of Virginia, The Uniform Disposition of Unclaimed Property Act</i>. Pursuant to §55-210.24:2 "any information or records required to be reported to the Division of Unclaimed Property shall be confidential". The information in this database is not available to the public. Written inquiries from individuals will be researched and receive a written response.</p>			
<i>Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.</i>			
8. Date of Last Update: 06/30/97	9. Frequency of Update: <input checked="" type="checkbox"/> Daily, <input type="checkbox"/> Weekly, <input type="checkbox"/> Monthly, Other:		
10. Formats Available and Schedule of Fees: <i>(Provide a description of each format in which the database is made available, and the cost, if any, of each format).</i> <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> a. <u>Format</u> DATA IS NOT AVAILBLE </td> <td style="width: 50%; vertical-align: top;"> b. <u>Cost</u> </td> </tr> </table>		a. <u>Format</u> DATA IS NOT AVAILBLE	b. <u>Cost</u>
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Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, 23219-1905 (Attn: Mary Clark).
5/1/97